School District:

Contact Name:

Address: City/State/Zip:

Phone: Email:

County:

Other members of Farm to School Team (if applicable):

|  |  |  |
| --- | --- | --- |
| **Student enrollment** | **Average total daily lunch count** | **Free and reduced percentage** |
| School | # of students | School | # of students | School | % of students |
| Elementary school |  | Elementary school |  | Elementary school |  |
| Middle school |  | Middle school |  | Middle school |  |
| High school |  | High school |  | High school |  |
| Total enrollment |  | Total daily lunch count |  | Total % free and reduced |  |

1. Do you currently prepare fresh, whole produce? Y N If not, would you be able to do so in the future? Y N
2. Delivery location:
3. Days of delivery: (please check all acceptable) M T W TH F
4. Is invoice required with product delivery? Y N
5. How long after the invoice is delivered will payment be received?
6. What is your cold storage capacity for storing fresh produce?
7. Which distributors do you currently receive food from?
8. Comments:
9. What are the main reasons you are looking to purchase West Virginia Grown product? (Check all that apply)

Support the local economy Customer demand

Required by supervisor Support Wisconsin family farms

Help preserve farmland Serve fresher, tastier food

Other:

1. Cost: If items from a local farmer cost more than you usually pay, can you pay more?

Yes No

Comment:

1. Are you able to promote the local purchasing you’re doing through signs, flyers, posters, and/or promotional activities in the lunchroom? If promotional assistance and materials were available, would you be interested in getting help?
2. If teachers are willing, are you interested in working with them to highlight local items on the menu and integrate educational activities in their classrooms?

*Please indicate products that you would be interested in ordering:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Vegetable** | **Currently Buy** | **Willing to Buy** | **Approx. Pounds needed per week** | **Form (whole, shredded, etc.)** | **Comments** |
| Asparagus |  |  |  |  |  |
| Beets |  |  |  |  |  |
| Broccoli |  |  |  |  |  |
| Brussel Sprouts |  |  |  |  |  |
| Cabbage |  |  |  |  |  |
| Carrots |  |  |  |  |  |
| Cauliflower |  |  |  |  |  |
| Celery |  |  |  |  |  |
| Corn, sweet |  |  |  |  |  |
| Cucumbers |  |  |  |  |  |
| Eggplant |  |  |  |  |  |
| Green Beans  |  |  |  |  |  |
| Herbs |  |  |  |  |  |
| Kale |  |  |  |  |  |
| Lettuce (Romaine, Bibb, etc.) |  |  |  |  |  |
| Onions |  |  |  |  |  |
| Parsnips |  |  |  |  |  |
| Peas |  |  |  |  |  |
| Peppers |  |  |  |  |  |
| Potatoes |  |  |  |  |  |
| Pumpkins |  |  |  |  |  |
| Salad Greens |  |  |  |  |  |
| Spinach |  |  |  |  |  |
| Squash (Summer) |  |  |  |  |  |
| Squash (Winter) |  |  |  |  |  |
| Sweet Potatoes |  |  |  |  |  |
| Tomatoes |  |  |  |  |  |
| Other |  |  |  |  |  |